



**MAHATMA GANDHI UNIVERSITY**  
**(Accredited with 'B+' grade by NAAC)**  
**NALGONDA -508254(T.G)**

Lr.No.275/AAC/MGU/UG/Acad./2025-26

Date:01.05.2026

To  
The All the Principals/Secretary/Correspondents of  
Undergraduate Colleges under the jurisdiction of  
Mahatma Gandhi University,  
Nalgonda.

Sir/Madam,

Sub: Affiliated UG Colleges - Grant of Extension of Provisional affiliation to UG Colleges  
to offer B.A./B.Com/BBA/B.Sc Programmes for the academic year 2026-27 -  
Academic Information called for - Reg.

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With reference to the subject cited, I am to inform you that the University has decided to  
Grant Extension of provisional affiliation for the academic year **2026-27** to all the UG Colleges  
offering B.A./B.Com/BBA/B.Sc Programmes under the jurisdiction of Mahatma Gandhi  
University, Nalgonda.

The management is therefore, directed to submit the Academic Information in the  
prescribed proforma placed on the University website, by remitting prescribed **Scrutiny Fee of  
Rs.4,000/- per Programme** through challan A/c No: **624240 26709** which can be downloaded  
from [www.mguniversity.ac.in](http://www.mguniversity.ac.in) Academic Audit. The application format may be downloaded from  
the University website i.e., [www.mguniveristy.ac.in](http://www.mguniveristy.ac.in) required Academic information of UG  
Colleges for the academic year 2026-27.

The New Colleges/New courses sanctioned during 2026-27 will be physically inspected and  
such colleges should also submit academic information along with challan  
(A/c. No: **624240 26709**) for **Rs: 12,500/- per college** which can be downloaded from  
[www.mguniveristy.ac.in](http://www.mguniveristy.ac.in).

Further, the colleges are informed to enclose all the necessary documents as mentioned in  
the Annexure without fail. Applications submitted without proper enclosures/evidences will not be  
accepted and the college will not be considered for Grant of Extension of provisional affiliation for  
the academic year **2026-27**. The application submission last date is **on or before 15.05.2026**.

P.T.O

**DOCUMENTS TO BE ENCLOSED:**

1. Challan in favour of "Registrar, Academic Audit, MGU" (A/c. No: 624240 26709) for the amount mentioned in the letter.
2. Copy of the Compliance report for the academic year 2025-26.
3. Affiliation orders for the academic year 2025-26.
4. Copies of the FDR of corpus fund.
5. Governing Body/Selection Committee nomination letter and Resolution Copies of the Governing Body meetings conducted during the academic year 2025-26.
6. Registered lease deed in case of leased premises along with the own land documents.
7. Copy of the approved building plan.
8. Copies of the bills for the purchase of Library Books, lab equipment, computers and other furniture purchased during the academic year 2025-26.
9. Details of Teaching & Non-Teaching staff.
10. Approval order of the teaching staff issued by the University for the academic year 2025-26.



Encl: Application Form-2026-27



**MAHATMA GANDHI UNIVERSITY**  
(Accredited with 'B+' grade by NAAC)  
NALGONDA – 508254 (T.G)

**APPLICATION FOR GRANT OF EXTENSION OF PROVISIONAL AFFILIATION TO  
UG COLLEGES FOR THE ACADEMIC YEAR 2026-27**

✓ Whether Compliance report submitted for the academic year 2025-26

(Copy is to be enclosed)

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|                                                                                       |                                                                                                           |                                                                                                                                                    |                                                                    |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| 1.                                                                                    | Name of the College with complete postal address                                                          |                                                                                                                                                    |                                                                    |
|                                                                                       | Tel. No. :                                                                                                |                                                                                                                                                    |                                                                    |
|                                                                                       | Mobile No.:                                                                                               |                                                                                                                                                    |                                                                    |
|                                                                                       | Mail ID:                                                                                                  |                                                                                                                                                    |                                                                    |
|                                                                                       | Whether the college is accredited with NAAC                                                               |                                                                                                                                                    | Yes/No                                                             |
|                                                                                       |                                                                                                           |                                                                                                                                                    | If Yes Grade:                                                      |
|                                                                                       | Whether the college has (12b) (2f)status                                                                  |                                                                                                                                                    | Yes/No                                                             |
| Whether the college is running in the same premises as mentioned in permission letter |                                                                                                           | Yes/No<br>(If No, give the detailed address and permission copy of shifting orders)                                                                |                                                                    |
| 2.                                                                                    | Year of establishment                                                                                     |                                                                                                                                                    |                                                                    |
| 3.                                                                                    | College Code No.                                                                                          |                                                                                                                                                    |                                                                    |
| 4.                                                                                    | Name of the Society                                                                                       |                                                                                                                                                    |                                                                    |
|                                                                                       | Name of the Secretary/ Correspondent with mobile No. (Copy of the bye laws to be enclosed)                |                                                                                                                                                    |                                                                    |
|                                                                                       | Whether the college is running by the same society (as per the college sanctioned orders)                 |                                                                                                                                                    | Yes/No<br>If no, (Permission for change of society to be enclosed) |
| 5.                                                                                    | TGCHE and Govt. permission Lr. No. and date, for starting of UG College. (Copy to be enclosed)            |                                                                                                                                                    |                                                                    |
| 6.                                                                                    | Nature of the College                                                                                     | 1.Govt./Aided/Unaided :<br>2.Women/Co-Education :<br>3.Minority/Non-Minority:<br>(in case of minority, minority status certificate to be enclosed) |                                                                    |
| 7.                                                                                    | Whether the college is running PG Programmes along with UG Programmes                                     |                                                                                                                                                    | Yes/No                                                             |
|                                                                                       |                                                                                                           |                                                                                                                                                    | If Yes, Whether concerned subject in UG is offered in the college  |
| 8.                                                                                    | Latest MGU affiliation orders number/date for all the UG & PG Programmes (if any) (Copies to be enclosed) |                                                                                                                                                    | UG                                                                 |
|                                                                                       |                                                                                                           |                                                                                                                                                    | PG                                                                 |

|     |                                                                                             |                                                                                                          |                                                             |                  |
|-----|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|------------------|
| 9.  | Corpus Fund Details<br>(Copies to be enclosed)                                              | FDR No.                                                                                                  | Rs.                                                         | Date of Maturity |
|     |                                                                                             |                                                                                                          |                                                             |                  |
|     |                                                                                             |                                                                                                          |                                                             |                  |
|     |                                                                                             |                                                                                                          |                                                             |                  |
| 10. | Name of the Principal                                                                       |                                                                                                          |                                                             |                  |
|     | Whether Appointed through Selection Committee:                                              | Yes/No                                                                                                   |                                                             |                  |
| 11. | University nominee<br>(Copy to be enclosed)                                                 | Governing body                                                                                           |                                                             |                  |
|     |                                                                                             | Selection Committee                                                                                      |                                                             |                  |
|     |                                                                                             | Date of nomination                                                                                       |                                                             |                  |
|     | Number of Governing Body meetings conducted during Last year (mention the dates)            | 1.                                                                                                       |                                                             |                  |
|     |                                                                                             | 2.                                                                                                       |                                                             |                  |
| 3.  |                                                                                             |                                                                                                          |                                                             |                  |
| 12. | Nature of accommodation (Copies of ownership/Lease deed to be enclosed)                     |                                                                                                          |                                                             |                  |
|     | <input type="checkbox"/> Own or Leased premises                                             | Own/Leased                                                                                               |                                                             |                  |
|     | If lease                                                                                    | Period                                                                                                   | Years/from                                                  | to               |
|     | Type of accommodation                                                                       | RCC roof/sheds                                                                                           | (Room wise dimensions along with floor wise to be enclosed) |                  |
|     | Whether the college is running in single building or multiple buildings Single/Multiple     |                                                                                                          |                                                             |                  |
|     | If running in more than one building (copies to be enclosed)                                | No. of Buildings:                                                                                        |                                                             |                  |
|     | Complete address with D.No.                                                                 | Lease deed No.                                                                                           | Term (Years)                                                | From-to          |
|     |                                                                                             |                                                                                                          |                                                             |                  |
|     |                                                                                             |                                                                                                          |                                                             |                  |
|     |                                                                                             |                                                                                                          |                                                             |                  |
|     |                                                                                             |                                                                                                          |                                                             |                  |
|     |                                                                                             |                                                                                                          |                                                             |                  |
| 13. | Land Details<br>(Copy to be enclosed)                                                       | Document No.                                                                                             |                                                             |                  |
|     |                                                                                             | Area                                                                                                     |                                                             |                  |
|     |                                                                                             | Location                                                                                                 |                                                             |                  |
| 14. | Any other Programmes /Colleges functioning in the same premises (like junior college etc.). | Yes/No<br>(If yes details to be furnished along with the permission letter from the competent authority) |                                                             |                  |

|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|-----|-------------------------------------------------------------------------------|---------------------------|---------------------------------------------|--------|-------------------------------------|--|--|--|--|--|
| 15. | Extra Activities                                                              | NCC Wing                  | Yes/No                                      |        |                                     |  |  |  |  |  |
|     |                                                                               | NSS Wing                  | Yes/No                                      |        |                                     |  |  |  |  |  |
|     | Details of Games/Sports/Cultural activities, if any                           |                           |                                             |        |                                     |  |  |  |  |  |
|     | Whether the College has placement cell                                        |                           | Yes/No<br>If yes, details of placement made |        |                                     |  |  |  |  |  |
|     | Details of the Ragging Cases<br>(Enclose copy of the Committee constituted)   |                           |                                             |        |                                     |  |  |  |  |  |
| 16. | Basic Amenities                                                               | Principal Room            | Available/Not available                     |        |                                     |  |  |  |  |  |
|     |                                                                               | Staff Room                | Available/Not available                     |        |                                     |  |  |  |  |  |
|     |                                                                               | Library/Reading Room      | Available/Not available                     |        |                                     |  |  |  |  |  |
|     |                                                                               | Girls waiting room        | Available/Not available                     |        |                                     |  |  |  |  |  |
| 17. | Programme particulars (Separate sheet to be enclosed as per the format below) |                           |                                             |        |                                     |  |  |  |  |  |
|     | Under Graduate                                                                |                           |                                             |        |                                     |  |  |  |  |  |
|     | S.No.                                                                         | Programme/<br>Combination | Sanctioned<br>intake                        | Medium | 10 seats<br>enhancement<br>(if any) |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|     | Post Graduate                                                                 |                           |                                             |        |                                     |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|     | Other Programmes if any                                                       |                           |                                             |        |                                     |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |
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|     |                                                                               |                           |                                             |        |                                     |  |  |  |  |  |

|     |                                                                                                                                                                                                             |                                                                      |                                     |                       |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|-------------------------------------|-----------------------|
| 18. | No. of teachers appointed (List of subject wise teachers indicating date and nature of appointment to be enclosed as per the statement shown below and also copy of the University approval to be enclosed) | Appointed through Selection Committee & approval order issued by MGU | Appointed by the Management (Adhoc) |                       |
|     |                                                                                                                                                                                                             |                                                                      |                                     |                       |
| 19. | Library facilities available in the College (Subject wise number of Titles and Volumes is to be given separately)                                                                                           | No. of Books                                                         |                                     |                       |
|     |                                                                                                                                                                                                             | No. of Titles                                                        |                                     |                       |
|     |                                                                                                                                                                                                             | No. of Volumes                                                       |                                     |                       |
|     |                                                                                                                                                                                                             | No. of Books Purchased during 2025-26                                |                                     |                       |
|     |                                                                                                                                                                                                             | Amount spent during 2025-26                                          |                                     |                       |
| 20. | <b>Accommodation for the Existing Programme:</b>                                                                                                                                                            |                                                                      |                                     |                       |
|     | UG/PG/Others                                                                                                                                                                                                | Number of                                                            |                                     |                       |
|     |                                                                                                                                                                                                             | Programmes /Sections                                                 | Class rooms required*               | Class rooms available |
|     |                                                                                                                                                                                                             |                                                                      |                                     |                       |
|     |                                                                                                                                                                                                             |                                                                      |                                     |                       |
|     |                                                                                                                                                                                                             |                                                                      |                                     |                       |
|     |                                                                                                                                                                                                             |                                                                      |                                     |                       |
|     |                                                                                                                                                                                                             |                                                                      |                                     |                       |
|     |                                                                                                                                                                                                             |                                                                      |                                     |                       |
|     |                                                                                                                                                                                                             |                                                                      |                                     |                       |

\*No. of sections x 3/2

|     |                      |                       |                |                |            |
|-----|----------------------|-----------------------|----------------|----------------|------------|
| 21. | <b>Laboratories:</b> |                       |                |                |            |
|     | Number of            |                       |                |                |            |
|     | Subject              | Programmes / Sections | Labs required* | Labs available | Facilities |
|     |                      |                       |                |                |            |
|     |                      |                       |                |                |            |
|     |                      |                       |                |                |            |
|     |                      |                       |                |                |            |
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|     |                      |                       |                |                |            |

\*No. of sections x 3/2

|     |                                                                                                      |                   |                                   |                                 |                       |
|-----|------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------|---------------------------------|-----------------------|
| 22. | Other basic amenities                                                                                | Play ground       |                                   | Available/Not available         |                       |
|     |                                                                                                      | Fire Safety       |                                   | Available/Not available         |                       |
|     |                                                                                                      | Parking faculties |                                   | Available/Not available         |                       |
|     | Other Activities                                                                                     | NCC               |                                   |                                 |                       |
|     |                                                                                                      | NSS               |                                   |                                 |                       |
|     |                                                                                                      | Sports            |                                   |                                 |                       |
|     |                                                                                                      | Placement Cell    |                                   |                                 |                       |
|     |                                                                                                      | Any achievements  |                                   |                                 |                       |
| 23. | No. of admissions during the academic year 2025-26                                                   | <b>Programme</b>  | <b>Sanctioned strength</b>        | <b>Admitted strength</b>        |                       |
|     |                                                                                                      | B.A.              |                                   |                                 |                       |
|     |                                                                                                      | B.Com             |                                   |                                 |                       |
|     |                                                                                                      | B.Sc.             |                                   |                                 |                       |
| 24. | Result Analysis                                                                                      | <b>Programme</b>  | <b>No. of candidates appeared</b> | <b>No. of candidates passed</b> | <b>Percentage (%)</b> |
|     |                                                                                                      | B.A.              |                                   |                                 |                       |
|     |                                                                                                      | B.Com             |                                   |                                 |                       |
|     |                                                                                                      | B.Sc.             |                                   |                                 |                       |
| 25. | Aadhaar based Biometric attendance                                                                   | Yes/No            |                                   |                                 |                       |
| 26. | <b>RTI Act:</b>                                                                                      |                   |                                   |                                 |                       |
|     | Whether the college has appointed PIO and APIO mention the names of the PIO and APIO. (Enclose copy) |                   |                                   |                                 |                       |
| 27. | <b>Internal Cell</b>                                                                                 |                   |                                   |                                 |                       |
|     | Whether the college has appointed Internal Cell (Enclose copy)                                       |                   |                                   |                                 |                       |
| 28. | <b>Grievance Redressal Committee:</b>                                                                |                   |                                   |                                 |                       |
|     | Whether the college has appointed grievance redressal committee (Enclose copy)                       |                   |                                   |                                 |                       |
| 29. | <b>Any other Information :</b>                                                                       |                   |                                   |                                 |                       |
|     |                                                                                                      |                   |                                   |                                 |                       |

## DECLARATION

We hereby, declare that the information furnished in the application is correct and we are liable for any disciplinary action, if found otherwise. Further, we undertake to provide required accommodation/ Laboratories and other necessary infrastructure required for UG college/PG College as per the Mahatma Gandhi University norms be for the Inspection is conducted. The University may conduct Affiliation/Surprise Inspection on any day after the submission of this format.

NOTE: Formats submitted without proper enclosures/evidences will not be accepted and the college will not be considered for grant of extension of provisional affiliation for the academic year 2025-26.

( )  
Signature of the Principal  
With name and office seal

( )  
Signature of the Secretary/Correspondent  
with name and office seal

### PROFORMA FOR PARTICULARS OF PRINCIPAL AND TEACHING STAFF

| S.No | Name of the Teacher | Designation | Qualification | University where studied | Division & percentage | Experience | Nature of Appointment                                        |            |
|------|---------------------|-------------|---------------|--------------------------|-----------------------|------------|--------------------------------------------------------------|------------|
|      |                     |             |               |                          |                       |            | *Through MGU Selection Committee & Ratified/approved by MGU. | Management |
|      |                     |             |               |                          |                       |            |                                                              |            |
|      |                     |             |               |                          |                       |            |                                                              |            |
|      |                     |             |               |                          |                       |            |                                                              |            |
|      |                     |             |               |                          |                       |            |                                                              |            |

#### **Details of Faculty:**

| S. No | Name of the Faculty | Qualification Regular/ Distance mode | Mode of Payment of Salary Cheque/ Cash | Amount | Ratified/No Ratified | PAN No. | Aadhaar No. | Bank Account No. | Mobile No. |
|-------|---------------------|--------------------------------------|----------------------------------------|--------|----------------------|---------|-------------|------------------|------------|
|       |                     |                                      |                                        |        |                      |         |             |                  |            |
|       |                     |                                      |                                        |        |                      |         |             |                  |            |
|       |                     |                                      |                                        |        |                      |         |             |                  |            |
|       |                     |                                      |                                        |        |                      |         |             |                  |            |

**\*Note: Approval list issued by the University for the Academic year 2025-26 to be enclosed for the faculty appointed through duly constituted Selection Committee as per MGU norms.**